

**Learner Unit Achievement Checklist**

**SEG Awards Entry Level Award in ESOL Skills for Life in Speaking and Listening (Entry 3)**

**610/3089/2**

###### SEG Awards Entry Level Award in ESOL Skills for Life in Speaking and Listening (Entry 3)

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**K/650/8076 Skills for Life in Speaking and Listening - Mandatory Unit**

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| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Listen for gist in straightforward verbal communication  **1.2** Listen for detail in straightforward verbal communication  **1.3** Identify main points in straightforward verbal communication |  |  |  |  |
| **2.1** Speak clearly when providing straightforward information  **2.2** Give a simple account of events in the past  **2.3** Give simple directions, instructions and explanations  **2.4** Correctly use stress, intonation and pronunciation to ensure understanding of straightforward information |  |  |  |  |
| **3.1** Follow the main points of a straightforward conversation  **3.2** Contribute to a straightforward conversation using formal and informal language and register as appropriate  **3.3** Express and respond to simple feelings, opinions and points of view  **3.4** Respecting turn taking rights with others, ask and respond to questions to include giving suggestions or advice as appropriate |  |  |  |  |

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| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

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| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.